



Attendance

- 1. A Full-Time Ph.D. student needs to maintain 75% attendance during his course work in all the courses for which he has opted. Similarly, a Part – Time Ph.D. student has to maintain at least 90 hours of attendance in each term of his/her registration
2. A research student/candidate after having completed the course work must attend to his research work on all the working days and mark attendance except when he/she is on duty/sanctioned leave. The requirement of 75% attendance will apply as above on daily attendance except in the cases where longer leave have been duly sanctioned within the leave entitlement of the student.
3. A candidate is required to give attendance to the concerned faculty/guide for at least 200 days before submission of thesis
4. A women research candidate will be eligible for 6 months maternity leave during the period of her research work on producing such certificates issued by an authorized medical officer.
5. Non – compliance with rules of attendance by any of the candidate may lead to cancellation of his/her registration.

Attendance Certificate

This is to certify that Mr./ Ms. ....S/o ..... has performed research under my guidance and during the session.....he/she insured minimum 100 days attendance on research work.

Name of Supervisor: .....

Registration No. ....

Signature: .....