



RESEARCH PROMOTION POLICY

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(Established by Government of Rajasthan Act No. 13/2012 , u/s 2(f) of the UGC Act 1956)

1. Overview of Research Promotion Policy

This policy establishes the research environment within which teachers as well as postgraduate research students carry out their research. It also provides a suitable framework for the development and implementation of research management at Career Point University, Kota. CPU shall ensure that research in all fields that include trans and multidisciplinary types grows exponentially, keeping the ethical norms and research standards intact. Apart from anchoring the Ph.D. programme of the University, it sought to nurture R&D activities in the frontier areas of science, cutting edge technologies and publication of research journals. The Centre also sowed the seeds of interdisciplinary research and collaboration with various institutions of repute and industry as well.

1.1. Purpose

The purpose of this Research Policy is to create a vibrant and conducive atmosphere of research for faculty and students in order to have an overall framework within which the relevant research activities are undertaken with expected outcomes.

1.2 Scope

The Policy applies to all the faculty/staff, research scholars and students of the University, who are engaged in any form of research activity which includes:

- To allocate funds to support research activities, including research grants, travel grants for conferences, and seed funding for innovative research projects.
- Continuous improvement of research infrastructure is vital for facilitating cutting-edge research.
- To provide incentives such as sabbaticals, research leave, and access to professional development opportunities to support faculty in their research pursuits and fully engage the faculty members in the research.
- To encourage student participation through research internships, scholarships, and opportunities for co-authorship of research publications.
- To promote collaborations with other academic institutions, research organizations, and industry partners to leverage expertise and resources for impactful research outcomes.
- To provide support for publication fees, open-access publication, and assistance in manuscript preparation to facilitate timely dissemination of research outcomes.
- To establish mechanisms for acknowledging outstanding research contributions through awards, honors, and incentives for impactful research outputs.
- To emphasize adherence to ethical guidelines and promote responsible conduct of research among faculty and students through training and oversight mechanisms.

- To establish mechanisms for tracking research outputs, evaluating the impact of research activities, and soliciting feedback from stakeholders for continuous improvement.
- Protection of generated IPR by facilitating the faculty to file a large number of
- patents, copyrights, etc.

1.3 Approach

- Creating an enabling environment for capability and capacity building for cutting edge research and development.
- Formulation of short term and long term R&D roadmap with time bound milestones by respective Schools.
- Undertaking interdisciplinary and multidisciplinary research; and developing national and global collaborations and partnerships.
- Providing seed funds to young faculty for promoting their innovative ideas which on maturity should lead to external funding.
- Encouraging the faculty to formulate projects for external funds, both from national and international agencies.
- Enhancing Industry – Academia interaction for translating research into products, processes and recommendations for industrial and societal causes.
- Motivating the faculty, scholars, staff and students for filing patents in order to protect IPRs and facilitate them to get the patents commercialized.
- Encouraging and incentivizing the faculty for research publications in SCI and Scopus indexed or other equivalent peer-reviewed / reputed indexed journals.
- Organizing conferences, seminars, workshops, etc. for research promotion.
- Organizing the brainstorming session, invited open talks of eminent personalities from Academia, R&D organizations, and Industries.
- Supporting faculty for high end research training and outsourcing testing facilities.

2. Statutory Framework

2.1 Dean, Research and Development

In accordance with Statute 18 of the University Statutes, the University shall have a Dean, Research and Development, who shall be overall in-charge of the Ph.D. programme. He shall also ensure quality research, formulation of research projects by faculty, and submission of research proposals for grant by government/ industry.

The Dean, Research and Development shall be the Member Secretary of the Research Advisory Board.

2.2 Research Advisory Board

According to the Statute of the Career Point University Statutes, the Research Advisory Board (RAB) is the principal statutory research body providing a larger holistic vision for research and innovation to be undertaken by the University. ([Annexure-1](#))

A. The RAB shall comprise of:

- The Vice-Chancellor- Chairman
- The Pro-Vice-Chancellor(s);
- All the Deans of Schools;
- Dean, Academic Affairs;
- Out-side experts, not exceeding five, nominated by the Chancellor;
- The Vice-Chancellor may co-opt a distinguished Scientists/ Professors from within or outside to any meeting of the Research Advisory Board; and
- Dean, Research & Development - Member Secretary.

B. All the members of the Research Advisory Board, other than the ex-officio members, shall hold membership for a term of two years.

C. The Research Advisory Board shall meet as often as may be necessary but not less than two times during an academic year. The Board may devise its own procedure for the conduct of the meetings.

D. The Research Advisory Board shall be the principal research body of the University and shall provide the larger holistic vision, the research to be undertaken, including prioritization of the research areas.

E. The Board will develop and house other knowledge capabilities that may include referral and participatory networks of scholars and industry experts.

F. The Board may select e-resources such as e-journals, e-books, on-line lectures, reference material and reference websites for students and faculty.

G. The Board, shall develop, sustain and manage:

- incubation/Innovation Centre, basic workshop for entrepreneurs;
- develop business models and field test products and services; and
- development of start-up ventures.

H. The Board shall advise the Deans of Schools in matters relating to industry sponsored research and consultancy, as also in facilitating the faculty in procuring

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equipment necessary to conduct research / consultancy work, recruitment of project staff.

I. The Board shall suggest necessary steps to improve the quality benchmark in the matter of research; as also filing of research patents and registration of designs. It will also work towards protection of IPRs and its awareness.

J. The Board shall oversee all the issues related to bio-safety and ethics and help the Deans develop necessary safeguards against scientific misconduct and plagiarism.

K. The Deans shall report every matter relating to plagiarism and scientific misconduct to the Board which will, after due consideration, make necessary recommendations to the competent authorities for appropriate penal action.

L. The recommendations made by the Research Advisory Board shall be reported to the Executive Council.

2.3 Ph.D. Ordinances

In pursuance of the UGC (Minimum standards and procedure for the awards of M.Phil./Ph.D. degree) Regulation, 2022, as amended from time to time, the University has framed Ph.D. Ordinance to govern award of degree of Doctor of Philosophy (Ph.D.) in the diverse disciplines of knowledge, as approved by its Academic Council from time to time. ([Annexure-2](#))

3. Ph.D. Program Regulations

At Career Point University, Kota, PhD regulations are designed to ensure rigorous academic standards while fostering an environment conducive to innovative research and scholarly inquiry.

Our PhD regulations cover various aspects, including admission criteria, coursework requirements, research proposal approval processes, supervision guidelines, examination procedures, and thesis submission requirements. We prioritize interdisciplinary collaboration, encouraging students to explore diverse research areas and methodologies.

Additionally, we provide ample support and resources to facilitate the successful completion of PhD studies, including access to state-of-the-art facilities, funding opportunities, and professional development initiatives. ([Annexure-3](#))

4. Research Facilities

The research facilities are regularly modernized as per the requirement. Training in usage of new instruments and software for data analysis are undertaken frequently for staff and students.

Career Point University, Kota(CPU) understands that cutting-edge research requires state-of-the-art infrastructure and resources. Therefore, the University makes it a priority to regularly update and upgrade the facilities to ensure that researchers have access to the tools and equipment they need to push the boundaries of knowledge.

The University is equipped with necessary software, computers and LCD facilities, Wi-Fi Internet for carrying out research activities. The University provides a conference and seminar hall with LCD projector for the smooth conduct of seminar, colloquium, viva-voce examination, etc.

The University has its own libraries equipped with books and journals. The University has its own Digital Studio equipped with latest softwares and devices for recording the lectures of the various subjects by the faculty members.

The research department is entirely equipped with industry-standard software and high-performance computing clusters to facilitate complex simulations, data analysis, and modeling, DELNET, and INFLIBNET.

We invest in modern laboratory equipment and facilities across various disciplines to facilitate hands-on experimentation and research. Whether it's in the fields of science, engineering, or social sciences, our labs are equipped with the latest tools and instruments to support diverse research needs. ([Annexure-4](#))

5. Promoting Research

Overview

Career Point University, Kota is an academic institution of higher learning, dedicated to excellence in teaching and research. In addition to offering a number of academic programmes at Undergraduate, Post-graduate and Ph.D. levels, the University encourages its faculty, scholars, and students towards making contributions for the larger good of the society. In this document, the generic guidelines and the processes for Incentivizing the faculty and students, who receive State, National and International Recognitions /Awards, have been outlined for general information, guidance and compliance.

Scope

This policy is applicable to all the faculty and students of the University. The policy aims to provide incentives to faculty and students who receive State, National and International awards/recognitions in addition to the awards/ recognition schemes available for research promotion of the University.

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The awards received should be of high merit. To ensure fairness, the awards/recognitions received by the faculty and students from any organization, which is run or recognized by the State, National and International agencies shall only be considered. Awards which are routine in nature or are given out on financial consideration are out of the scope of this policy and will not be considered under this scheme.

5.1 Incentive Policy

Career Point University, Kota introduced Research Incentive Policy aimed at fostering a culture of innovation and academic excellence among our faculty members and students.

This policy aims to incentivize and reward research activities, publications, and innovations undertaken by our faculty and students. It offers financial support, grants, and recognition to encourage groundbreaking research in various disciplines. ([Annexure-5](#))

Objectives

- To create an environment that fosters a culture of innovation and research leading to development of processes, tools, products or services
- To enthruse faculty to pursue and complete their PhD thereby enhancing the total number of doctorates in the institution
- To motivate faculty to carry out quality research leading to publication in reputed journals
- To motivate faculty and staff to continue learning further through live/online courses/skill training programs and thereby enhance their capabilities and exposure
- To motivate faculty to actively guide scholars towards their PhD work
- To motivate faculty to build strong industry-institute partnerships
- To motivate faculty to become a sought-after resource in the state/country

5.2 Seed Money

Research and Development is a systematic activity of basic and applied research to discover solutions for problems faced by society or creating new products and knowledge. Seed Money Scheme has been initiated by the University in the year 2017 to provide seed research grant to the faculty members under different areas of research with an intent to:

- To support and enhance the research capabilities of the faculty for the generation of proposals to apply for Government /Private funded research projects.
- To motivate the faculty members and enhance their research activities.

It may result in the form of IP - research, publications, patents and copyright etc. The broader objective of the scheme is to prepare a platform to accelerate the possibility for applying high value projects with financial support from external agencies. The applicant must clearly and

convincingly demonstrate that the proposed project represents a new research direction in an area likely to attract external funding. ([Annexure-6](#))

5.3 Fellowship

Career Point University, Kota introduced the Fellowship of the Research Promotion Policy, a pioneering initiative aimed at fostering a culture of research excellence within our academic community.

Our Fellowship program is designed to provide comprehensive support to faculty members and researchers who demonstrate outstanding potential in their respective fields. Through a combination of financial assistance, mentorship, and access to state-of-the-art resources, fellows will have the opportunity to pursue groundbreaking research projects that address pressing societal challenges and contribute to the advancement of knowledge.

By investing in the Fellowship of the Research Promotion Policy, Career Point University is committed to nurturing the next generation of research leaders and fostering a vibrant culture of innovation and discovery. We invite faculty members and researchers to apply and join us in advancing the frontiers of knowledge for the betterment of society. ([Annexure-7](#))

5.4 Financial Assistance

The university offers financial support to faculty members for participating in seminars, conferences, workshops, and other professional development activities. This assistance extends to covering membership fees for professional organizations and publishing articles to enrich academic quality and support career progression. This policy promotes knowledge sharing, academic advancement, collaboration, and networking, fostering a conducive environment for learning. These engagements enhance both professional and personal effectiveness, contributing to individual, institutional, and student success in academic quality and performance. ([Annexure-8](#))

6. Protecting Intellectual Property Rights

Career Point University, Kota always recognises the importance of strong and vibrant IPR (Intellectual Property Rights) culture, permeating the entire research and academic community. The University has created an ecosystem of protecting intellectual property rights of its academic community, incentivising the researchers and academic community to come up with quality publications as well as innovative solutions. A paradigm shift is happening at the national policy level in the framework of innovations and innovation culture with ushering in of National IPR Policy, 2016, National Innovation and Start up Policy, 2019 for Students and Faculty as well as with the contours of new Science, Technology and Innovation Policy, taking shape under the aegis of DST. It has therefore become necessary for the University to re-fashion its Policy on Intellectual Property Rights, in tune with these

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major policy frameworks and for keeping pace with the changing times and paradigms.
([Annexure-9](#))

6.1 Objectives

- To protect Intellectual Property (IP) Rights generated by faculty, students, and staff of the University, by translating their creative and innovative work into IP rights;
- To formulate an efficient, fair, and transparent administrative process for ownership control and assignment of IP rights and sharing of revenues generated by IP, created and owned by the University;
- To promote collaborations between academia and industry through better clarity on IP ownership and IP licensing;
- To provide a framework to foster innovation and creativity in the domains of technology, sciences, and humanities by nurturing new ideas and research, in an ethical environment through a balanced IP management approach;
- To create mechanism for knowledge generation and its commercial exploitation so as to augment the financial self-sustenance goals of the University and to reward faculty and researchers; and
- To create a better eco-system for innovation and entrepreneurship.

7. Ethics in Academic Research

The University, while ensuring a free academic environment for research and development, is committed to promote and maintain ethical principles in the process of academic research, and to entrench and recognize the transparency of the culture of honesty in all institutional activities. The University expects the highest possible standards of integrity during the conduction of academic research and/or in case of supporting any academic research activities. For example, a Ph.D. thesis/ PG dissertation submission requires a plagiarism check by the competent authority before it is accepted for evaluation. In this direction, the University has subscribed and used software meant for plagiarism check.

Present policy elaborates on guidelines so that a comprehensive mechanism for academic probity, integrity, and anti- plagiarism is in place. The University adopts UGC guidelines issued from time to time for academic integrity and plagiarism check in its complete form.

Academic Autonomy, Integrity and Accountability

Academic autonomy: Academic autonomy is the liberty to pursue knowledge and conduct research without any difficult intervention. Violation of the recognized academic research norms degrades the institution reputation and is considered as a severe offense.

Academic integrity: Academic integrity is the commitment to trustworthiness, objectivity, admiration, accountability, and acceptability. Academic integrity involves academic research to follow an amplified proficient level, comprising applicable research scheme and structure,

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adhere to high-level research ethics, and comply with the requirements of professional and regulatory research guidelines and research ethics frameworks issued in appropriate fields. It is intellectual honesty in proposing, performing and reporting any activity, which leads to the creation of intellectual property.

Academic Honesty: Academia must have the pursuit of truth, awareness, and thoughtfulness by needful knowledge and trustworthiness in education, training, and research.

Trust: Academia should create an atmosphere of mutual trust to encourage the free exchange of ideas and enable everyone to realize their full potential.

Fairness: Academia should strive to ensure fairness in institutional standards, practices and procedures, and fairness in interactions among community members.

Respect: An academic community should promote respect for mutual respect

Responsibility: An academic community should maintain excellent values in learning, teaching and research.

Communication: The academic community should wide spread its original research findings.

7.1 Research Advisory Committee(RAC)

Research Advisory Committee (RAC) is composed of esteemed faculty members, industry experts, and seasoned researchers, the RAC serves as the guiding force behind our research endeavors.

The primary objective of the RAC is to foster a culture of innovation and scholarly excellence within our institution. They provide strategic guidance and oversight to ensure that our research activities align with the latest trends, industry demands, and societal needs. By leveraging their collective expertise, the RAC helps identify research priorities, facilitate interdisciplinary collaborations, and promote impactful research outcomes. ([Annexure-10](#))

7.2 Research Ethics Committee(IEC)

The University is committed to ensuring that all allegations of misconduct in research are assessed. All decisions about disclosure, including the level of detail to be provided and at what stage, will be taken by the registrar, having due regard to the rights and interests of the complainant and the respondent and the obligations placed on the university by any third party (ies) or the law. The registrar will not normally consider allegations where the substantive event(s) complained about occurred more than three years before the allegation is received by the registrar. ([Annexure-11](#))

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Objectives of the Research Ethics Committee

- To create an awareness about the research ethics and guide the research scholars.
- The primary responsibility of an REC is to review research proposals to ensure that they meet ethical standards.
- The REC may provide guidance to researchers on how to improve their research protocols to meet ethical standards. This may involve recommending changes to the study design or informed consent process.
- The REC is responsible for ensuring that the confidentiality of participants is protected throughout the study.
- The REC may monitor ongoing research to ensure that it continues to meet ethical standards. This may include reviewing progress reports and monitoring any adverse events that may occur during the study.
- The REC is responsible for addressing any ethical issues that may arise during the study.
- The REC may provide training to researchers, study staff, and participants on ethical issues related to research.
- The REC may be required to report to regulatory bodies, such as institutional review boards or government agencies, on the progress and ethical implications of research studies.
- To preserve all the necessary documents related to the Research Ethics Committee (REC) carefully for future reference.

7.3 Code of Ethics

The University aims to promote and maintain high standards of integrity, accountability and transparency in academic writing , Career Point University, Kota emphasizes the practice of the code of ethics in academic research. All academic and research work undertaken by the student in the form of assignments, project reports, and dissertations should be free from plagiarism The students should give an undertaking that the project/ dissertation/ assignment submitted for assessment is bonafide and has not been published anywhere for any other degree or professional qualification .

The supervising teacher should examine and verify the submitted assignment as free from plagiarism before uploading the final internal marks to the student in the link provided by the University. The students and faculty members may use the anti-plagiarism software link provided in the college library by the University to ensure the authenticity of the projects/theses /dissertations submitted. ([Annexure-12](#))

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